

# Public Document Pack



**Meeting:** Scrutiny Management Board  
**Date:** Thursday 29th February, 2024  
**Time:** 7.00 pm  
**Venue:** Council Chamber, Corby Cube, George Street, Corby, Northants, NN17 1QG

**The meeting will be available for the public to view live at our Democratic Services' YouTube channel:**

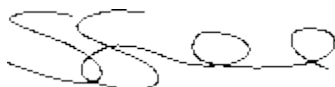
<https://www.youtube.com/c/DemocraticServicesNorthNorthantsCouncil>

To members of the Scrutiny Management Board

Councillor Lyn Buckingham, Councillor Lora Lawman, Councillor Graham Lawman, Councillor Steven North, Councillor Philip Irwin and Councillor King Lawal

<b>Agenda</b>			
<b>Item</b>	<b>Subject</b>	<b>Presenting Officer</b>	<b>Page no.</b>
<b>01</b>	Election of Chair <i>To elect a Chair of the Scrutiny Management Committee, the term of office to run until the annual meeting of the Council in May 2024.</i>		
<b>02</b>	Election of Vice-Chair <i>To elect a Vice-Chair of the Scrutiny Management Committee, the term of office to run until the annual meeting of the Council in May 2024.</i>		
<b>03</b>	Apologies for absence		
<b>04</b>	Minutes of the meeting held on 27 November 2023.		5 - 38
<b>05</b>	Notification of requests to attend the meeting.		
<b>06</b>	Declarations of Interest		
<b>Items for Decision</b>			
<b>07</b>	Scrutiny Workplan - February 2024 Update	Ben Smith, Head of Democratic Services	39 - 86
<b>08</b>	Close of Meeting		

Sanjit Sull, Monitoring Officer  
North Northamptonshire Council



**Proper Officer**  
**21 February 2024**

This agenda has been published by Democratic Services.

Committee Administrator: Ben Smith

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✉ [ben.smith@northnorthants.gov.uk](mailto:ben.smith@northnorthants.gov.uk)

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## Public Participation

The Council has approved procedures for you to request to address meetings of the Council.

ITEM	NARRATIVE	DEADLINE
Members of the Public Agenda Statements	<p>If you want to address one of the Scrutiny Committees you will need to give two full working days notice before the meeting.</p> <p>You can make a statement which must relate to an agenda item and you will be expected to attend the meeting to read out your statement. You will have a maximum of three minutes to make your statement and it will be made at the start of the relevant agenda item. Your statement will be considered during the subsequent debate.</p>	5.00pm, Monday, 26 February 2024

Please see the [procedures for speaking at our meetings](#) before registering to speak.

If you wish to register to speak, please contact the committee administrator

## Members' Declarations of Interest

Members are reminded of their duty to ensure they abide by the approved Member Code of Conduct whilst undertaking their role as a Councillor. Where a matter arises at a meeting which **relates to** a Disclosable Pecuniary Interest, you must declare the interest, not participate in any discussion or vote on the matter and must not remain in the room unless granted a dispensation.

Where a matter arises at a meeting which **relates to** other Registerable Interests, you must declare the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but must not take part in any vote on the matter unless you have been granted a dispensation.

Where a matter arises at a meeting which **relates to** your own financial interest (and is not a Disclosable Pecuniary Interest) or **relates to** a financial interest of a relative, friend or close associate, you must disclose the interest and not vote on the matter unless granted

a dispensation. You may speak on the matter only if members of the public are also allowed to speak at the meeting.

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If Members have any queries as to whether a Declaration of Interest should be made please contact the Monitoring Officer at – [monitoringofficer@northnorthants.gov.uk](mailto:monitoringofficer@northnorthants.gov.uk)

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## **Minutes of a meeting of the Scrutiny Management Board**

At 7.00 pm on Monday 27th November, 2023 in the

Council Chamber, Corby Cube, George St, Corby NN17 1QG

### **Present:-**

#### Members

Councillor Gill Mercer (Chair)

Councillor Lyn Buckingham

Councillor Lora Lawman

Councillor Kevin Watt

Councillor Graham Lawman

#### Officers

Ben Smith (Head of Democratic Services/Statutory Scrutiny Officer)

Adele Wylie (Executive Director of Customer and Governance/Interim Deputy Chief Executive)

### **6 Apologies for absence**

There were no apologies for absence.

### **7 Minutes of the meeting held on 7 September 2023**

#### **Resolved that:-**

The minutes of the meeting held on 7 September 2023 be approved as a correct record and signed by the Chair.

### **8 Declarations of Interest**

The Chair invited those who wished to do so to declare any interests in respect of items on the agenda.

No declarations were made.

### **9 Notification of requests to attend the meeting.**

It was noted that there had been no requests to speak at the meeting.

### **10 Scrutiny Workplan - November 2023 Update**

The Scrutiny Management Board considered the updated annual workplan for 2023/24, a copy of which is filed with the agenda, marked 'item 5'.

The Board discussed the proposed plan and made a number of minor amendments.

It also considered the Executive Forward Plan for September to December 2023, noting it would be an important tool to use to decide which items were of importance to exercise pre-scrutiny.

Following consideration of the proposed amendments to the Workplan, the Board then considered additional items that had been requested for Consideration at particular meetings of the scrutiny committees. Of those not already having been identified as being in the workplan, the following was agreed:-

- i) Green Burials (requested by Corporate Scrutiny Committee) – that this was a proposal that the Board considered most appropriate to be considered by the Executive Advisory Panel for Planning Communities or Sustainable Communities as it would require a policy development focus in the first instance to assess whether it was an appropriate subject for the Council to develop.

It was noted that a revised version of the Workplan, arising from comments made and setting out the changes agreed would be attached to the minutes of the meeting.

**It was resolved that:-**

That the Scrutiny Management Board:-

- (a) Notes the updated list of dates for when items included in the Workplan are to be considered;
- (b) Approves the second iteration of the Workplan attached at Appendix A, subject to the comments now made in respect of the current Executive Forward Plan and items generated by scrutiny committees.
- (c) Notes that the Workplan remains a living document which will be subject to review and may be updated further
  - i. to reflect the changing needs and priorities of scrutiny; and
  - ii. following consideration of items requested by the three scrutiny committees and individual councillors.

*(Reason for Decisions – To meet the Constitutional requirements for the Scrutiny Management Board to demonstrate its strategic responsibility for the Scrutiny function, its overall responsibility for the direction and management of Scrutiny, and to fulfil its obligation to develop, approve and monitor the Annual Scrutiny Workplan.*

*(Alternative Options Considered – Not to update the Scrutiny Workplan - however this would not demonstrate the Board's strategic responsibility, or provide the necessary strategic direction to the three Scrutiny Committees.)*

## **11 Scrutiny Training Programme**

The Scrutiny Management Board considered a report setting out the recent training programme undertaken with the Centre for Governance and Scrutiny (CfGS). A copy of the report is filed with the agenda, marked as item 6.

The Board noted that a programme of scrutiny training had been provided during September and October 2023 targeting different skills and groups of scrutiny members.

The Board considered that the training provided had been comprehensive and wished to thank the Centre for Governance and Scrutiny (CfGS) for its support in providing training in the following areas:-

- The Essentials of Effective Strategic Scrutiny
- Questioning and Listening – Essential skills for Scrutiny Cllrs
- Chairing and Leading Scrutiny Committees
- Council Finance, Budget and Commercial Scrutiny
- Children’s Services and Safeguarding
- Health & Social Care Scrutiny

The Board expressed disappointment that more members of Scrutiny had not been able to attend the various training dates, but noted that those who had been unable to attend, that there was a further opportunity to attend some bite-sized scrutiny sessions undertaken jointly by East Midlands Councils and the CfGS, details of which had been circulated to all members of the Council. These sessions, running from the end of November 2023 to mid-January 2024 included:-

- Understanding Local Government Finance;
- Scoping and Managing Scrutiny Reviews;
- Questioning Skills for Elected Members.

In considering any further training for 2023/24, the Board considered that additional training should be explored around analysing data and the use and interpretation of performance indicators.

**It was resolved that:-**

That the Scrutiny Management Board:-

- (a) Notes and welcomes the recent programme of training undertaken;
- (b) Considers that it would be useful to complement the CfGS training with internal training by officers in respect of understanding local government data and performance indicators.

*(Reason for Decisions – To meet the Constitutional requirements for the Scrutiny Management Board to demonstrate its strategic responsibility for the Scrutiny function, its overall responsibility for the direction and management of Scrutiny, and to fulfil its obligation to overseeing the co-ordination of scrutiny members’ learning and development.)*

*(Alternative Options Considered – Not to undertake or review the undertaking of effective training for scrutiny members - however this would not demonstrate the Board’s strategic responsibility, or provide the necessary skills to develop the ability of members to provide effective scrutiny of the Council’s processes.)*

**12 Close of Meeting**

There being no further business, the Chair thanked Members and Officers for their attendance and closed the meeting.

Chair

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Date

The meeting closed at 8.00 pm



### Scrutiny Work Plan 2023/2024

The Scrutiny Work Plan outlines the areas of work which are expected to be scrutinised over the coming months/year by or on behalf of the Council's Scrutiny function and any Panels/Task and Finish Groups convened for review work.

Topics added to the work plan will have expected outcomes to add value to the services delivered by the Council and its partners and/or improve the quality of lives of North Northamptonshire residents. It is recognised that there is a need for flexibility in the work plan so as to allow relevant issues to be dealt with as and when they arise.

Numerous sources of information can help to inform topic selection, including:

- Concerns that have been raised by the public/stakeholders (whether they are Council service specific or wider national/local issues)
- Issues relating to Councils outcomes, objectives and priorities
- Consultations and interviews
- Underperformance
- Executive recommendations about the pertinent issues that are emerging and any opportunities or threats on the horizon
- Central government priority changes
- Forward Plan
- Budgetary analysis

Scrutiny should always link back to the Council Corporate Plan so that it is scrutinising whether the Council is meeting its strategic aims.

Scrutiny should use effective processes to select topics that will contribute towards the best possible work plan for Scrutiny. This means looking at the sources of information that may help and using them to choose the right topics. A Scrutiny Conference was attended by Scrutiny members to develop this work plan where they reviewed information to inform the work plan and then prioritised the topics.

Successful Scrutiny is about looking at the right topic in the right way and Members will need to be selective whilst also being able to demonstrate clear arguments in favour of including or excluding topics. A common pitfall for Scrutiny can be the inclusion of topics on the work plan that are unmanageable, of limited interest to the community, purely for informational purposes, have few outcomes and fail to 'add value' to the work of the Council or the wellbeing of the community. As such the selection and prioritisation of topics is critical to the effectiveness of Scrutiny as such processes can ensure clearer focus, particularly in poor or weak areas of performance or major issues of concern to the wider community. It is not possible to include every topic suggested as Scrutiny has limited time and resources and therefore workplans need to be manageable.

**SCRUTINY MANAGEMENT BOARD**

**8 FEBRUARY 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer and Executive Member</b>	<b>Notes</b>
1 Page 10	Scrutiny/Executive Protocol	<ul style="list-style-type: none"> <li>To consider and approve a Protocol for working relationships between Scrutiny and the Executive, following consultation with the Executive, Scrutiny Chairs and Vice Chairs, and CLT.</li> </ul>	Head of Democratic Services, Executive Director of Customer and Governance	Previously proposed to be considered at November meeting but proposal to delay to allow for informal consultation with the Leader and Executive.
2.		<ul style="list-style-type: none"> <li></li> </ul>		

**Regular Scrutiny Items**

	<b>Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer and Executive Member</b>	<b>Notes</b>
1.	Review of Scrutiny Workplan	<ul style="list-style-type: none"><li>• To review and update the workplan as required;</li><li>• To consider scrutiny agenda requests and allocate to the relevant Committee if they are approved.</li></ul>	Head of Democratic Services	
2.	To determine call in requests.	<ul style="list-style-type: none"><li>• To determine any call-in requests requested by members following consideration of relevant key decisions by the Executive.</li></ul>	Head of Democratic Services, Executive Director of Customer and Governance	

**SCRUTINY MANAGEMENT BOARD**

**4 APRIL 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer and Executive Member</b>	<b>Notes</b>
1.	Scrutiny Annual Report 2023/24	<ul style="list-style-type: none"> <li>To consider and approve the Scrutiny Annual Report 2023/24, for submission to full Council.</li> </ul>	Head of Democratic Services, Executive Director of Customer and Governance	
		<ul style="list-style-type: none"> <li></li> </ul>		

Page 12

**Regular Scrutiny Items**

	<b>Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer and Executive Member</b>	<b>Notes</b>
1.	Review of Scrutiny Workplan	<ul style="list-style-type: none"> <li>To review and update the workplan as required;</li> <li>To consider scrutiny agenda requests and allocate to the relevant Committee if they are approved.</li> </ul>	Head of Democratic Services	
2.	To determine call in requests.	<ul style="list-style-type: none"> <li>To determine any call-in requests requested by members following consideration of relevant key decisions by the Executive.</li> </ul>	Head of Democratic Services, Executive Director of Customer and Governance	

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CORPORATE SCRUTINY COMMITTEE¶

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**CORPORATE SCRUTINY COMMITTEE**

**9 April 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.	Customer Service Operations and Out of Hours Service	To include an update on the performance and bedding in of the new telephony system, rolled out in summer/autumn 2023.	Executive Director for Customer and Governance, Executive Member for Finance and Transformation	
2.	<a href="#">Children's Trust Update</a>	<a href="#">Quarterly Update</a>	<a href="#">Executive Director, Children's Services/ Children's Trust Executive Member for Children's Services</a>	<a href="#">Requested to be added to Workplan by Scrutiny Management Board on 27/11/23</a>

Page 13

**Pre-Scrutiny of Executive Reports**

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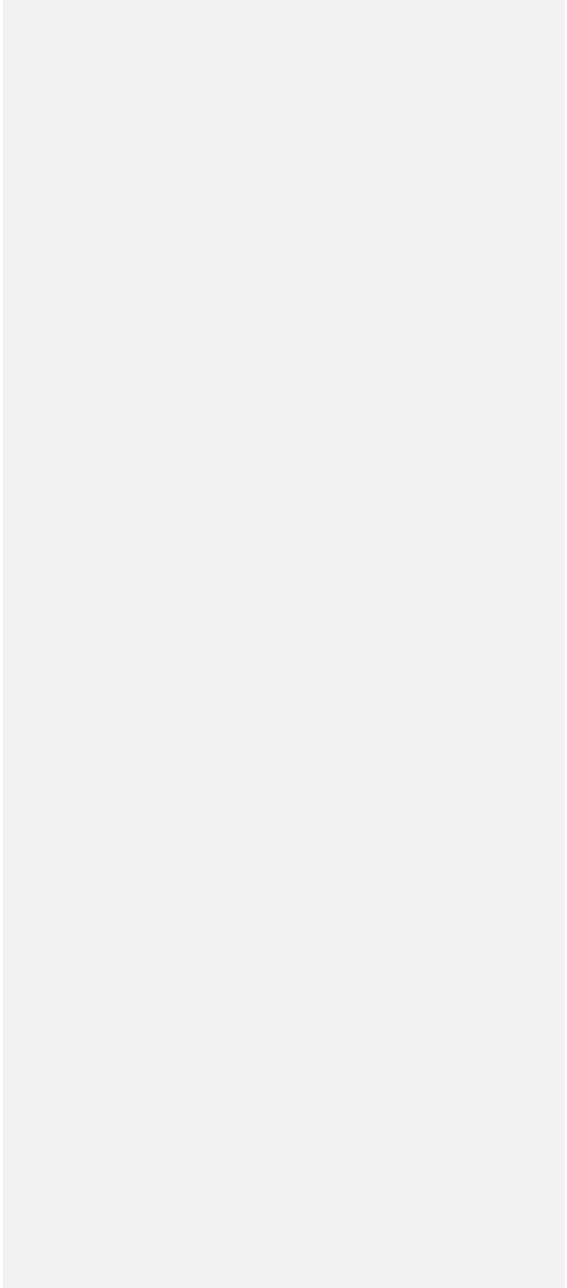
	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.	Annual Review of Performance Management Framework and Key Performance Indicators	To scrutinise performance management arrangements and key performance indicators to inform Executive's decision on reports for 2024-25.	Head of Performance, Intelligence & Partnerships Executive Member for Finance and Transformation	
2.				

Page 14

**Regular Scrutiny Items**

	Topic	Reasons for Scrutiny	Officer and Executive Member	Notes
1.	Performance Indicators 2023/24	<ul style="list-style-type: none"> <li>To provide members with an update on the Council's performance across a wide range of services, as measured by Key Performance Indicators, with the aim of informing scrutiny, <a href="#">to include quarterly complaints reporting.</a></li> </ul>	Executive Director of Finance and Performance Executive Member for Finance and Transformation	
2.	Forecast Draft Outturn 2023/24	<ul style="list-style-type: none"> <li>A regular monitoring report setting out the material financial issues identified since the 2023/24 budget which was set in February 2023.</li> </ul>	Executive Director of Finance and Performance Executive Member for Finance and Transformation	

Updated 01/12/23



Updated 01/12/23

**CORPORATE SCRUTINY COMMITTEE**

**June 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 16	1. Agency/OPUS figures	To scrutinise whether best value is being received from the contract and the impacts of vacancies on the Council.	Executive Director of Customer and Governance, Executive Member for Finance and Performance	
	2. Review of Implementation of Pay and Grading	To scrutinise the implementation of the new pay structure and terms and conditions following approval by full Council on 31 August 2023.	Assistant Director for Human Resources	

**Pre-Scrutiny of Executive Reports**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.				
2.				



**Regular Scrutiny Items**

	Topic	Reasons for Scrutiny	Officer and Executive Member	Notes
1.	Performance Indicators 2023/24	<ul style="list-style-type: none"> <li>To provide members with an update on the Council's performance across a wide range of services, as measured by Key Performance Indicators, with the aim of informing scrutiny, <a href="#">to include quarterly complaints reporting.</a></li> </ul>	Executive Director of Finance and Performance Executive Member for Finance and Transformation	
2.	Forecast Draft Outturn 2023/24	<ul style="list-style-type: none"> <li>A regular monitoring report setting out the material financial issues identified since the <a href="#">2024/25</a> budget which was set in February 2024.</li> </ul>	Executive Director of Finance and Performance Executive Member for Finance and Transformation	

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<b>CORPORATE SCRUTINY COMMITTEE</b>
<b>Topic Areas Beyond June 2024</b>

**Detailed Scrutiny Items**

	Suggested Topic	Reasons for Scrutiny	Officer <u>and</u> Executive Member	Notes
Page 18 1.	<u>ICT Working Party</u> ,		<u>Assistant Chief Executive, Executive Member for Finance and Transformation</u>	<u>Requested to be added to Workplan by Scrutiny Management Board on 27/11/23</u>
2.	<u>Transformation</u>		<u>CLT, Executive Member for Finance and Transformation</u>	<u>Requested to be added to Workplan by Scrutiny Management Board on 27/11/23</u>
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**HEALTH SCRUTINY COMMITTEE**

**9 January 2024**

Page 10

**Detailed Scrutiny Items**

9	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.	Update on Kettering General Hospital Rebuild	<ul style="list-style-type: none"> <li>To scrutinise the progress being made with the rebuild of KGH</li> </ul>	Representative from KGH, TBC, Executive Member for Adults, Health & Wellbeing	
2.	Health Integration - Progress from the Local Area Partnerships/Community Wellbeing Forums	<ul style="list-style-type: none"> <li>To provide an update on how some of the key local partnerships arising from Integrated Care in Northamptonshire are performing and meeting their outcomes.</li> </ul>	Director of Place, Executive Member for Adults, Health & Wellbeing	

3.	NHS Northamptonshire ICB Five-Year Joint Forward Plan 2023-28	<ul style="list-style-type: none"> <li>To scrutinise the proposals and targets of the Integrated Care Board over the next five years.</li> </ul>	Director of Place, Executive Member for Adults, Health & Wellbeing	Originally to be considered at November 2023 meeting, however proposed for this meeting due to lack of availability of external officers.
4.	EMAS Annual Report	<ul style="list-style-type: none"> <li>EMAS published its annual report on 21 June 2023 so to ask them to Health Scrutiny in the autumn, and schedule it earlier for next year. <a href="#">EMAS Annual Report 2022 to 2023</a></li> </ul>	Representative from EMAS, TBC, Executive Member for Adults, Health & Wellbeing	Originally to be considered at November 2023 meeting, however proposed for this meeting due to lack of availability of external officers.

Pre-Scrutiny of Executive Reports

	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.	<a href="#">Adult Social Care Strategic Framework</a>	<a href="#">Pre-scrutiny of the report being considered by the Executive on 18/01/24</a>	<a href="#">Executive Director of Adults, Health Partnerships and Housing</a>	<a href="#">Requested to be added to Workplan by Scrutiny Management Board on 27/11/23</a>
2.				

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**HEALTH SCRUTINY COMMITTEE**

12 March 2024

**Detailed Scrutiny Items**

	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.	GP Performance and Availability	<ul style="list-style-type: none"> <li>To scrutinise GP appointment availability.</li> </ul>	Director of Public Health and Executive Member for Adults, Health & Wellbeing	Proposal from Health Scrutiny Committee to bring forward from list of future items beyond July 2024.
2.	Substance Abuse	<ul style="list-style-type: none"> <li>To scrutinise strategies in dealing with substance abuse <u>and effects on rough sleeping.</u></li> </ul>	Director of Public Health and Executive Member for Adults, Health & Wellbeing	Proposal from Health Scrutiny Committee to bring forward from list of future items beyond July 2024.

**Pre-Scrutiny of Executive Reports**

	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.				
2.				

Deleted: Rough sleeping in North Northamptonshire NNC Homelessness and Rough Sleeping Strategy 2023-28¶

Deleted: <#>To scrutinise the proposed adoption of the new strategy by the Executive on 14<sup>th</sup> March 2024 following statutory consultation and subsequent amendments strategies in dealing with rough sleeping.¶

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## HEALTH SCRUTINY COMMITTEE

14 May 2024

### Detailed Scrutiny Items

Page	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.	Northamptonshire Healthcare NHS Foundation Trust – Quality Report	<ul style="list-style-type: none"><li>To scrutinise the annual report of the Foundation Trust</li></ul>	Representative of the NHS Foundation Trust, TBC, Executive Member for Adults, Health & Wellbeing	
2.				

### Pre-Scrutiny of Executive Reports

	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.				
2.				

Updated 01/12/23

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<b>HEALTH SCRUTINY COMMITTEE</b>
<b>July 2024</b>

**Detailed Scrutiny Items**

Page	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
23 <sup>1.</sup>				
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**Pre-Scrutiny of Executive Reports**

	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.				
2.				

**HEALTH SCRUTINY COMMITTEE**

**Topic Areas Beyond July 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 24 1.	<a href="#">Exclusions</a>			
2.	<a href="#">Family Hubs</a>			
3.	<a href="#">Disabled Facilities Grants</a>			
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**PLACE AND ENVIRONMENT SCRUTINY COMMITTEE**

**19 December 2023**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, and Executive Member</b>	<b>Notes</b>
Page 25	1. New Highways Contract Provider (Highways and Transport)	Review of performance of the new highways contract providers following the first year of service. Data for Y1 runs to Sept 2023 (available in October).	Assistant Director for Highways and Waste, Executive member for Highways, travel and Assets	
	2. Sustainable Urban Extensions	To scrutinise SUEs arising from a concern that these are not moving forward quickly enough (e.g. Rushden, Tresham and Corby West). If these fail to happen in a timely manner it puts more pressure on our housing supply	Executive Director for Place and Economy, Executive member for Growth and Regeneration	
	3. Review of progress in relation to the Bus Service Improvement Plan	To consider the impact that grant funding may have on the North Northamptonshire area and outcome of the enhanced partnership	Executive Director of Place and Economy Executive Member for Highways, Travel and Assets	Proposed to be moved from 31 10 23 meeting of Place and Economy Scrutiny Committee

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**Pre-Scrutiny of Executive Reports**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, and Executive Member</b>	<b>Notes</b>
1.	Kettering Leisure Village	Consideration of Business Case prior to Executive decision.	Executive Director of Place and Economy, Executive Member for Highways, Travel and Assets	<b>Proposed to be moved from 31 October 2023 meeting of Place and Economy Scrutiny as Business Case not ready at that time for consideration.</b>
2.	Corby Local Cycling & Walking Plan	Consideration of Plan prior to consideration by Executive on 19 January 2024.	Sally Crew, Interim Transport Strategy Manager	Proposed for inclusion as pre-scrutiny to workplan.
3.	<a href="#">Asset Acquisition Policy</a>	<a href="#">To pre-scrutinise the proposed policy being considered by the Executive on 21/12/23</a>	<a href="#">Executive Director of Place and Economy, Executive Member for Highways, Travel and Assets</a>	
4.	<a href="#">Surplus Asset Disposal</a>	<a href="#">To pre-scrutinise the proposed policy being considered by the Executive on 21/12/23</a>	<a href="#">Executive Director of Place and Economy, Executive Member for Highways, Travel and Assets</a>	
5.	<a href="#">Culture, Heritage and Tourism Business Plan</a>	<a href="#">To pre-scrutinise the proposed Business Plan being considered by the Executive on 21/12/23</a>	<a href="#">Director of Public Health and Executive Member</a>	

Updated 01/12/23

			<a href="#">for Sport, Leisure, Culture &amp; Tourism Elections</a>	
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**Briefing Paper to all Committee Members (not for consideration at Scrutiny Committee)**

	<b><u>Suggested Topic</u></b>	<b><u>Reasons for Briefing</u></b>	<b><u>Notes</u></b>
1.	<a href="#">Housing Voids</a>	<a href="#">To scrutinise the progress in addressing backlogs and the time taken to achieve this.</a>	<a href="#">To include the arrangement for a councillor visit.</a>
2.	<a href="#">Social Housing Regulations Act</a>	<a href="#">To understand the impact on the council's role of Housing following the July Royal Assent of the SHR Act</a>	

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**PLACE AND ENVIRONMENT SCRUTINY COMMITTEE**

**27 February 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 28 1.	Rural Isolation and Accessibility	To scrutinise how rural isolation and accessibility to work and education is being addressed to enable travel to work and education?	Executive Director of Place and Economy, Executive Members for Highways, Travel and Assets and Rural Communities and Localism	Invitations to be extended to Health Scrutiny Chair/Vice Chair and members due to the work being undertaken by Local Area Partnerships around rural isolation.
2.	How the Council is working towards an integrated transport solution.	To scrutinise the strategic objectives of the Council in achieving an integrated transport solution.	Assistant Director for Highways and Waste, Executive member for Highways, travel and Assets	
3.	Planning Enforcement	What is the current status of their activities and what are the policy priorities?	Executive Director of Place and Economy,	<u>May not be required as Planning Enforcement Briefing taking place</u>

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Updated 01/12/23

			Executive Member for Growth and Regeneration	<a href="#">on 14 December 2023</a>
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**Pre-Scrutiny of Executive Reports**

	Suggested Topic	Reasons for Scrutiny	Officer, and Executive Member	Notes
1.	<a href="#">NNC Homelessness and Rough Sleeping Strategy 2023-2028</a>	<a href="#">To pre-scrutinise the Strategy to be approved by the Executive on 14/03/24, arising from statutory consultation and subsequent amendments</a>	<a href="#">Executive Director – Adults, Health Partnerships and Housing,</a> <a href="#">Executive Member – Housing, Communities and Levelling Up</a>	
2.				

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Parking Strategy

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Updated 01/12/23

**PLACE AND ENVIRONMENT SCRUTINY COMMITTEE**

**30 April 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 30	<a href="#">Review of Changes to Planning Service</a>	<a href="#">One year follow up to review impact of changes to planning service following LGA Peer review and subsequent changes to service provision.</a>	<a href="#">Executive Director of Place and Economy, Executive Member for Growth and Regeneration</a>	
	<del><a href="#">Section 106 Agreements</a></del>	<del><a href="#">To report back the outcome of the Scrutiny Review Panel taking place between January and April 2024.</a></del>	<del><a href="#">Executive Director of Place and Economy, Executive Member for Growth and Regeneration</a></del>	

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**Pre-Scrutiny of Executive Reports**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.				

Updated 01/12/23

2.				
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**PLACE AND ENVIRONMENT SCRUTINY COMMITTEE**

**June 2024**

Page 31

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.				
2.				

**Pre-Scrutiny of Executive Reports**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.				
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Updated 01/12/23

**PLACE AND ENVIRONMENT SCRUTINY COMMITTEE**

**Topic Areas Beyond June 2014**

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**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
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**SCRUTINY REVIEW PANELS**

**Remainder of 2023**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 33	1. Asset Rationalisation	<ul style="list-style-type: none"> <li>To conclude the existing work being undertaken</li> </ul>	Executive Director for Place and Economy, Executive Member for Highways, Travel and Assets	
	2. Section 106 Agreements	<ul style="list-style-type: none"> <li>Determine whether S106 monies are being fully utilised</li> <li>Whether members have access to S106 information for their wards.</li> <li>Identify where S106 money was not effectively used.</li> <li>Review how effective the S106 policies have been in each area</li> <li>Understand where and why there have been slippages against the programme and</li> </ul>	Executive Director for Place and Economy, Executive Member for Growth and Regeneration	<p><b>The Review Panel and its terms of reference were agreed at the meeting of Place and Environment Scrutiny Committee on 31 October 2023.</b></p> <p><b>The Panel is in the process of being established <u>and its first meeting will</u></b></p>

		<ul style="list-style-type: none"> <li>• Develop a consistent and combined S106 methodology looking at new legislative requirements of the Council, i.e. biodiversity, carbon offsetting, building in green initiatives.</li> <li>• To provide recommendations on procedures to ensure that S106 money is always put to good use in time, before entitlement lapses.</li> <li>• To provide recommendations on recording of S106 spend that is transparent and accessible</li> </ul>		<p><b>take place on 4<sup>th</sup> January 2024,</b></p>
<p>Page 34</p>	<p>3. ICT Value for Money</p>	<ul style="list-style-type: none"> <li>• To conclude the existing work being undertaken</li> </ul>	<p>Assistant Chief Executive, Executive Member for Finance and Transformation</p>	
<p>4.</p>	<p>Annual Budget and Capital Programme (Regular Panel item)</p>	<ul style="list-style-type: none"> <li>• To scrutinise the proposed budget and capital programme for 2024/25</li> </ul> <p>NB. This will carry over to January 2024</p>	<p>Executive Director of Finance, Executive Member for Finance and Transformation</p>	<p><b>Phase 1 of this Panel concluded on 20 November 2023.</b></p> <p><b>Phase 2 will commence in December 2023 and conclude in February 2024.</b></p>

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Updated 01/12/23

**SCRUTINY REVIEW PANELS**

**First half of 2024**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.	Crime and Disorder/Knife Crime		Executive Director for Place and Economy, Executive Member for Adults, Health & Wellbeing	
2.	Annual Review of Outside Bodies (Regular Panel item)	To undertake a regular review of the appropriateness of Outside Bodies sat on by councillors, in accordance with the Outside Bodies Procedure Rules and Scrutiny Procedure Rules within the Constitution.	Head of Democratic Services	
3.				
4.				

Updated 01/12/23

**SCRUTINY REVIEW PANELS**

**Second half of 2024**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 36	1. Annual Budget and Capital Programme (Regular Panel item)	<ul style="list-style-type: none"><li>To scrutinise the proposed budget and capital programme for 2025/26</li></ul> NB. This will carry over to January 2025	Executive Director of Finance and Performance, Executive Member for Finance and Transformation	
	2.			
	3.			
	4.			

**ITEMS SUGGESTED FOR SCRUTINY TO BE REFERRED TO EXECUTIVE ADVISORY PANELS FOR POSSIBLE CONSIDERATION**

**First half of 2024**

	<b><u>Suggested Topic</u></b>	<b><u>Reasons Requested for Scrutiny</u></b>	<b><u>Officer and Executive Member</u></b>	<b><u>Notes</u></b>
Page 37	1. <u>Green Burials</u>	<u>To inform and develop a green burial policy.</u>	<u>Executive Director for Place and Economy, Executive Member for Growth and Regeneration</u>	<u>Suggestions for EAP consideration can be found arising from the minutes of the Scrutiny Commission held 4 April 2023 (minute 74 refers).</u>
	2. <u>Adoption of Roads</u>		<u>Executive Director for Place and Economy, Executive Member for Growth and Regeneration</u>	

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## Scrutiny Management Board 29 February 2024

<b>Report Title</b>	<b>Scrutiny Annual Workplan 2023/24 – February 2024 Update</b>
<b>Report Author</b>	<b>Ben Smith, Head of Democratic Services/Statutory Scrutiny Officer</b> <a href="mailto:ben.smith@northnorthants.gov.uk">ben.smith@northnorthants.gov.uk</a>

<b>Are there public sector equality duty implications?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Does the report contain confidential or exempt information (whether in appendices or not)?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Applicable paragraph number/s for exemption from publication under Schedule 12A Local Government Act 1972</b>	N/A
<b>Which Corporate Plan priority does the report most closely align with? <a href="#">Our priorities for the future   North Northamptonshire Council (northnorthants.gov.uk)</a></b>	Modern Public Services

### List of Appendices

**Appendix A – Proposed Revisions to Scrutiny Workplan 2023/24**

**Appendix B – Executive Forward Plan March – June 2024**

#### **1. Purpose of Report**

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- 1.1. For Scrutiny Management Board to consider the updated annual workplan for 2023/24, attached as Appendix A, and to approve its contents.

#### **2. Executive Summary**

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- 2.1. The Scrutiny Management Board has overall responsibility for the direction and management of Scrutiny to ensure that non-executive members make an effective contribution to the improvement and development of the Council, its services, and other external public services for the benefit of North Northamptonshire.
- 2.2. As part of this responsibility, the Scrutiny Management Board developed an Annual Scrutiny Workplan during the summer of 2023, approving it on 7

September 2023. This report provides an updated position in respect of the following recent meetings of the three scrutiny committees.

### **3. Recommendations**

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- 3.1. It is recommended that the Scrutiny Management Board:-
- (a) Provides comments about whether the updated list of dates for when items included in the Workplan are satisfactory;
  - (b) Considers whether any items in the current Executive Forward Plan, attached as Appendix B, should be added for pre-scrutiny at this stage;
  - (c) Considers whether any items recently generated by scrutiny should be added to the Workplan;
  - (d) Subject to comments made, approve the third iteration of the Workplan attached at Appendix A.
  - (e) Notes that the Workplan remains a living document which will be subject to review and may be updated
    - i. to reflect the changing needs and priorities of scrutiny; and
    - ii. following consideration of items requested by the three scrutiny committees and individual councillors.
- 3.2. *(Reason for Recommendations – To meet the Constitutional requirements for the Scrutiny Management Board to demonstrate its strategic responsibility for the Scrutiny function, its overall responsibility for the direction and management of Scrutiny, and to fulfil its obligation to develop, approve and monitor the Annual Scrutiny Workplan.*
- 3.3. *(Alternative Options Considered – Not to update the Scrutiny Workplan - however this would not demonstrate the Board’s strategic responsibility or provide the necessary strategic direction to the three Scrutiny Committees.)*

### **4. Report Background**

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- 4.1. Statutory guidance on scrutiny issued by the then Ministry of Housing, Communities and Local Government in May 2019 states that effective work programming is the bedrock of an effective scrutiny function. Done well it can help lay the foundations for targeted, incisive and timely work on issues of local importance, where scrutiny can add value. Done badly, scrutiny can end up wasting time and resources on issues where the impact of any work done is likely to be minimal.
- 4.2. There are several inputs that should be considered in building an effective workplan. These are member ideas, community concerns, the Corporate



Plan, Executive Members and discussions about their individual portfolio objectives, officers and the Executive Forward Plan. It is also important to obtain input from partner organisations.

- 4.3. The Scrutiny Management Board adopted a two-stage approach to work planning for 2023/24. This consisted of information gathering from Executive members and Corporate Leadership Team officers at a workshop held on 8 August 2023, and a further workshop with the Statutory Scrutiny Officer to consider carry forwards from the previous 2022/23 workplan and new items proposed for the 2023/24 year.
- 4.4. The first iteration of the Workplan was then considered and approved at the meeting of the Scrutiny Management Board held on 7 September 2023.

## **5. Issues and Choices**

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- 5.1. The draft updated workplan is attached at Appendix A. The format of the proposed workplan is designed around each scrutiny committee and its meetings schedule for 2023/24, together with a section for scrutiny review panels, in order of priority.
- 5.2. Scrutiny Management Board members received a number of possible items that it may wish to consider at its Scrutiny/Executive Conference on 8 August 2023 from Executive Members and Corporate Leadership Team officers. Board members then developed a proposed list of items at a further workshop held with the Statutory Scrutiny Officer held on 24<sup>th</sup> August 2023.
- 5.3. In considering its priorities for 2023/24, the Scrutiny Management Board prioritised some aspects of the outstanding 2022/23 workplan that had not been completed, together with new priorities for 2023/24.
- 5.4. Attached at Appendix B is the latest Executive Forward Plan. It is important for the Scrutiny Management Board to regularly review the Executive Forward Plan, to ensure that it also fulfils its obligations for 'pre-scrutiny' to comment on and seek to influence positively Executive decisions that may be forthcoming, either during consultation periods or following consultation periods in advance of the relevant Executive meeting.
- 5.5. It is proposed that in order to provide for effective and focussed scrutiny, no more than two detailed items are considered at each meeting of the Scrutiny Committee.
- 5.6. In terms of scrutiny panels, the scrutiny procedure rules within the Council's constitution provide for the Scrutiny Management Board to add Panels to the Annual Workplan and determine which Committee shall be responsible for the Panels work. Panels should be used to ensure that the relevant Committee is having an impact and meeting its statutory duties.

- 5.7. Within the Council Constitution's Scrutiny Procedure Rules, there is provision for a maximum of four panels established at any one time across all Committees unless the Scrutiny Management Board agrees that there are exceptional circumstances (taking into consideration resource implications and advice from the statutory Scrutiny Officer). This exclude long standing Panels which meet annually (Outside Bodies Scrutiny Panel and Budget Scrutiny Panel).
- 5.8. It is for the Scrutiny Management Board to decide what action to take on any proposed items, be they for committee or panel consideration, ensuring any that are added are properly thought out in terms of value, duplication and resource.

## **6. Next Steps**

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- 6.1. Following approval of the updated scrutiny workplan for 2023/24, it will be communicated to all members of the three Scrutiny Committees, together with Executive members and Corporate Leadership Team officers.
- 6.2. The Scrutiny Workplan is purposefully not fully populated at this stage. This is in recognition that there will be new and changing priorities to be considered throughout the remainder of the municipal year, regularly by the Scrutiny Management Board, and additionally through proposed items from the scrutiny committees and councillors.

## **7. Implications (including financial implications)**

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### **7.1. Resources and Financial**

- 7.1.1. Scrutiny Committees and Panels will be supported by Democratic Services Officers and officers with subject matter expertise from within the relevant departments of the Council. Scrutiny may make recommendations that will have financial implications and these will be identified on a case by case basis.

### **7.2. Legal and Governance**

- 7.2.1. The Local Government Act 2000 introduced a requirement to have an overview and scrutiny committee. The principal power of a scrutiny committee is to influence the policies and decisions made by the council and other organisations involved in delivering public services. The Scrutiny Management Board or the three scrutiny committees are not decision making but have the power to gather evidence and make recommendations based upon its findings.

### **7.3. Relevant Policies and Plans**

- 7.3.1. The work of Scrutiny assists with the delivery of the Council's Corporate Plan.

#### **7.4. Risk**

- 7.4.1. Failure to ensure an effective scrutiny function can lead to governance not being as robust. Failure to workplan would not be in line with statutory guidance and may lead to resources being allocated to matters which do not have an impact on the organisation and North Northamptonshire.

#### **7.5. Consultation**

- 7.5.1. None specific, although informal engagement has taken place with partners around items to be included on the workplan, and will continue throughout the municipal year.

#### **7.6. Consideration by the Executive**

- 7.6.1. The Executive participated in the Scrutiny/Executive workshop held on 7 August 2023, at which its departmental executive priorities were communicated to Scrutiny Management Board members.

#### **7.7. Equality Implications**

- 7.7.1. None specific to this report.

#### **7.8. Climate Impact**

- 7.8.1. None specific to this report.

#### **7.9. Community Impact**

- 7.9.1. None specific to this report.

#### **7.10. Crime and Disorder Impact**

- 7.10.1. None specific to this report.

### **8. Background Papers**

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- 8.1. [Scrutiny Procedure Rules – Part 7.1 of the Council's Constitution](#)
- 8.2. [May 2019 - Overview and Scrutiny Statutory Guidance for Councils and Combined Authorities](#)

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## Scrutiny Work Plan 2023/2024

The Scrutiny Work Plan outlines the areas of work which are expected to be scrutinised over the coming months/year by or on behalf of the Council's Scrutiny function and any Panels/Task and Finish Groups convened for review work.

Topics added to the work plan will have expected outcomes to add value to the services delivered by the Council and its partners and/or improve the quality of lives of North Northamptonshire residents. It is recognised that there is a need for flexibility in the work plan so as to allow relevant issues to be dealt with as and when they arise.

Numerous sources of information can help to inform topic selection, including:

- Concerns that have been raised by the public/stakeholders (whether they are Council service specific or wider national/local issues)
- Issues relating to Councils outcomes, objectives and priorities
- Consultations and interviews
- Underperformance
- Executive recommendations about the pertinent issues that are emerging and any opportunities or threats on the horizon
- Central government priority changes
- Forward Plan
- Budgetary analysis

Scrutiny should always link back to the Council Corporate Plan so that it is scrutinising whether the Council is meeting its strategic aims.

Scrutiny should use effective processes to select topics that will contribute towards the best possible work plan for Scrutiny. This means looking at the sources of information that may help and using them to choose the right topics. A Scrutiny Conference was attended by Scrutiny members to develop this work plan where they reviewed information to inform the work plan and then prioritised the topics.

Successful Scrutiny is about looking at the right topic in the right way and Members will need to be selective whilst also being able to demonstrate clear arguments in favour of including or excluding topics. A common pitfall for Scrutiny can be the inclusion of topics on the work plan that are unmanageable, of limited interest to the community, purely for informational purposes, have few outcomes and fail to 'add value' to the work of the Council or the wellbeing of the community. As such the selection and prioritisation of topics is critical to the effectiveness of Scrutiny as such processes can ensure clearer focus, particularly in poor or weak areas of performance or major issues of concern to the wider community. It is not possible to include every topic suggested as Scrutiny has limited time and resources and therefore workplans need to be manageable.

**SCRUTINY MANAGEMENT BOARD**

**8 29 FEBRUARY 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer and Executive Member</b>	<b>Notes</b>
1.		•		

Page 46

**Regular Scrutiny Items**

	<b>Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer and Executive Member</b>	<b>Notes</b>
1.	Review of Scrutiny Workplan	<ul style="list-style-type: none"> <li>To review and update the workplan as required;</li> <li>To consider scrutiny agenda requests and allocate to the relevant Committee if they are approved.</li> </ul>	Head of Democratic Services	
2.	To determine call in requests.	<ul style="list-style-type: none"> <li>To determine any call-in requests requested by members following consideration of relevant key decisions by the Executive.</li> </ul>	Head of Democratic Services, Executive Director of Customer and Governance	

**SCRUTINY MANAGEMENT BOARD**

**4 APRIL 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer and Executive Member</b>	<b>Notes</b>
1.	Scrutiny Annual Report 2023/24	<ul style="list-style-type: none"> <li>To consider and approve the Scrutiny Annual Report 2023/24, for submission to full Council.</li> </ul>	Head of Democratic Services, Executive Director of Customer and Governance	
Page 47	<b>Scrutiny/Executive Protocol</b>	<ul style="list-style-type: none"> <li><b>To consider and approve a Protocol for working relationships between Scrutiny and the Executive, following consultation with the Executive, Scrutiny Chairs and Vice Chairs, and CLT.</b></li> </ul>	<b>Head of Democratic Services</b>	<b>Previously proposed to be considered at February meeting but proposal to delay to allow for informal consultation with the new Chair of Scrutiny Management Board, Leader and Executive.</b>

**Regular Scrutiny Items**

	<b>Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer and Executive Member</b>	<b>Notes</b>
1.	Review of Scrutiny Workplan	<ul style="list-style-type: none"> <li>To review and update the workplan as required;</li> <li>To consider scrutiny agenda requests and allocate to the relevant Committee if they are approved.</li> </ul>	Head of Democratic Services	
2.	To determine call in requests.	<ul style="list-style-type: none"> <li>To determine any call-in requests requested by members following consideration of relevant key decisions by the Executive.</li> </ul>	Head of Democratic Services, Executive Director of Customer and Governance	



**CORPORATE SCRUTINY COMMITTEE**

**9 April 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 49	1. Customer Service Operations and Out of Hours Service	To include an update on the performance and bedding in of the new telephony system, rolled out in summer/autumn 2023.	Executive Director for Customer and Governance, Executive Member for Finance and Performance	
	2. Children's Trust Update	Quarterly Update	Executive Director, Children's Services/ Children's Trust Executive Member for Children's Services	Requested to be added to Workplan by Scrutiny Management Board on 27/11/23

**Pre-Scrutiny of Executive Reports**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.	Annual Review of Performance Management Framework and Key Performance Indicators	To scrutinise performance management arrangements and key performance indicators to inform the Executive's decision on report for 2024/25.	Executive Director of Finance and Performance Executive Member for Finance and Transformation (Report Author – Tom Barden)	
2.				

Page 50

**Regular Scrutiny Items**

	<b>Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer and Executive Member</b>	<b>Notes</b>
1.	Performance Indicators 2023/24	<ul style="list-style-type: none"> <li>To provide members with an update on the Council's performance across a wide range of services, as measured by Key Performance Indicators, with the aim of informing scrutiny, to include quarterly complaints reporting.</li> </ul>	Executive Director of Finance and Performance Executive Member for Finance and Transformation	
2.	Forecast Draft Outturn 2023/24	<ul style="list-style-type: none"> <li>A regular monitoring report setting out the material financial issues identified since the 2023/24</li> </ul>	Executive Director of Finance and Performance	

		budget which was set in February 2023.	Executive Member for Finance and Transformation	
3.	Capital Monitoring 2023/24	<ul style="list-style-type: none"><li>A regular monitoring report setting out the material financial issues identified since the 2023/24 capital programme was set in February 2023.</li></ul>	Executive Director of Finance and Performance Executive Member for Finance and Transformation	

**CORPORATE SCRUTINY COMMITTEE**

**June 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 52 1.	Agency/OPUS figures	To scrutinise whether best value is being received from the contract and the impacts of vacancies on the Council.	Executive Director of Customer and Governance, Executive Member for Finance and Performance	
2.	Review of Implementation of Pay and Grading	To scrutinise the implementation of the new pay structure and terms and conditions following approval by full Council on 31 August 2023.	Assistant Director for Human Resources	
3.				

**Pre-Scrutiny of Executive Reports**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.				
2.				

**Regular Scrutiny Items**

	<b>Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer and Executive Member</b>	<b>Notes</b>
1.	Performance Indicators 2023/24	<ul style="list-style-type: none"> <li>To provide members with an update on the Council's performance across a wide range of services, as measured by Key Performance Indicators, with the aim of informing scrutiny, to include quarterly complaints reporting.</li> </ul>	Executive Director of Finance and Performance Executive Member for Finance and Transformation	
2.	Forecast Draft Outturn 2023/24	<ul style="list-style-type: none"> <li>A regular monitoring report setting out the material financial issues identified since the 2023/24 budget which was set in February 2023.</li> </ul>	Executive Director of Finance and Performance Executive Member for Finance and Transformation	
	Capital Monitoring 2023/24	<ul style="list-style-type: none"> <li>A regular monitoring report setting out the material financial issues identified since the 2023/24 capital programme was set in February 2023.</li> </ul>	Executive Director of Finance and Performance Executive Member for Finance and Transformation	

**CORPORATE SCRUTINY COMMITTEE**

**Topic Areas Beyond June 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer and Executive Member</b>	<b>Notes</b>
Page 54 1.	ICT Working Party		Assistant Chief Executive, Executive Member for Finance and Transformation	Requested to be added to Workplan by Scrutiny Management Board on 27/11/23
2.	Transformation		CLT Executive Member for Finance and Transformation	Requested to be added to Workplan by Scrutiny Management Board on 27/11/23
3.				
4.				

**HEALTH SCRUTINY COMMITTEE**

**12 March 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
<b>Page 55</b>	<b>1. GP Performance and Availability</b>	<ul style="list-style-type: none"> <li>To scrutinise GP appointment availability.</li> </ul>	<b>Director of Public Health and Executive Member for Adults, Health &amp; Wellbeing</b>	<b>Proposal from Health Scrutiny Committee to bring forward from list of future items beyond July 2024.</b>
	<b>2. Substance Abuse</b>	<ul style="list-style-type: none"> <li>To scrutinise strategies in dealing with substance abuse and effects on rough sleeping.</li> </ul>	<b>Director of Public Health and Executive Member for Adults, Health &amp; Wellbeing</b>	<b>Proposal from Health Scrutiny Committee to bring forward from list of future items beyond July 2024.</b>
	<b>3. NHS Northamptonshire ICB Five-Year Joint Forward Plan 2023-28</b>	<ul style="list-style-type: none"> <li>To scrutinise the proposals and targets of the Integrated Care Board over the next five years.</li> </ul>	<b>Director of Place, Executive Member for Adults, Health &amp; Wellbeing</b>	<b>Originally to be considered at November 2023 meeting, however proposed for this meeting due to lack of availability of external officers.</b>

**Pre-Scrutiny of Executive Reports**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.	NNC Homelessness and Rough Sleeping Strategy 2023-28	<ul style="list-style-type: none"><li>To scrutinise the proposed adoption of the new strategy by the Executive on 14<sup>th</sup> March 2024 following statutory consultation and subsequent amendments.</li></ul>	Director of Public Health and Executive Member for Adults, Health & Wellbeing	Proposal from Health Scrutiny meeting held on 14 November 2023.



**HEALTH SCRUTINY COMMITTEE**

**14 May 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.	Northamptonshire Healthcare NHS Foundation Trust – Quality Report	<ul style="list-style-type: none"> <li>To scrutinise the annual report of the Foundation Trust</li> </ul>	Representative of the NHS Foundation Trust, TBC, Executive Member for Adults, Health & Wellbeing	
2.				

Page 57

**Pre-Scrutiny of Executive Reports**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.				
2.				

**HEALTH SCRUTINY COMMITTEE**

**July 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.				
2.				

Page 58

**Pre-Scrutiny of Executive Reports**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.				
2.				

**HEALTH SCRUTINY COMMITTEE**

**Topic Areas Beyond July 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.	Exclusions			
2.	Family Hubs			
3.	Disabled Facilities Grants			
4.				
5.				
6.				
7.				
8.				

**PLACE AND ENVIRONMENT SCRUTINY COMMITTEE**

**5 February 2024 (additional) 27 February 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, and Executive Member</b>	<b>Notes</b>
Page 60	1. Sustainable Urban Extensions	To scrutinise SUEs arising from a concern that these are not moving forward quickly enough (e.g. Rushden, Tresham and Corby West). If these fail to happen in a timely manner it puts more pressure on our housing supply	Executive Director for Place and Economy, Executive member for Growth and Regeneration (Report Author Rob Harbour/Stacey Wylie)	First meeting of Scrutiny Panel has taken place, second one is scheduled for 29 2 2024
	2. Review of progress in relation to the Bus Service Improvement Plan	To consider the impact that grant funding may have on the North Northamptonshire area and outcome of the enhanced partnership	Executive Director of Place and Economy Executive Member for Highways, Travel and Assets (Report Author: Chris Wragg)	Discussed at meeting on 5-2-2024

**Pre-Scrutiny of Executive Reports**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, and Executive Member</b>	<b>Notes</b>
1.	Kettering Leisure Village	Consideration of Business Case prior to Executive decision.	Executive Director of Place and Economy, Executive Member for Highways, Travel and Assets (Report Author: Kerry Purnell)	<b>May not be available for this meeting is being discussed at a special CLT meeting w/c 12 2 24.</b>  <b>May need an additional meeting in March.</b>
Page 61 2.	<b>Asset Acquisition Policy</b>	<b>To pre-scrutinise the proposed policy being considered by the Executive on 21/12/23</b>	Executive Director of Place and Economy, Executive Member for Highways, Travel and Assets (Report author: Jonathan Waterworth)	<b>JW advised that the report will not be ready no forward date given but moved to April</b>
3.	<b>Surplus Asset Disposal</b>	<b>To pre-scrutinise the proposed policy being considered by the Executive on 21/12/23</b>	Executive Director of Place and Economy, Executive Member for Highways, Travel and Assets (RA: Jonathan Waterworth)	<b>Due to be heard on 5 2 2024 but pulled from agenda. Report expected</b>

4.	<b>Workspace Transformation Project</b>	<b>Update in relation to the Asset Rationalisation and Use Scrutiny Panel</b>	Executive Director of Place and Economy, Executive Member for Highways, Travel and Assets (RA: Jonathan Waterworth)	<b>Added by JW 7 2 24. Not sure when this will be available so may not go to this committee.</b>  <b>May have to go to an additional meeting in March.</b>
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**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 62 1.	Rural Isolation and Accessibility	<del>To scrutinise how rural isolation and accessibility to work and education is being addressed to enable travel to work and education?</del>	<del>Executive Director of Place and Economy, Executive Members for Highways, Travel and Assets and Rural Communities and Localism</del>	<del>Invitations to be extended to Health Scrutiny Chair/Vice Chair and members due to the work being undertaken by Local Area Partnerships around rural isolation.</del>  This was incorporate in the Bus Improvement Plan. No additional report to be provided.
2.	How the Council is working towards an integrated transport solution.	To scrutinise the strategic objectives of the Council in achieving an integrated transport solution.	Assistant Director for Highways and Waste,	GK and CW don't know what this relates to so will speak with

			Executive member for Highways, travel and Assets	chair to see what is required.
3.	Planning Enforcement	What is the current status of their activities and what are the policy priorities?	Executive Director of Place and Economy, Executive Member for Growth and Regeneration	<b>May not be required as Planning Enforcement Briefing taking place on 14 December 2023</b>

**Pre-Scrutiny of Executive Reports**

	Suggested Topic	Reasons for Scrutiny	Officer and Executive Member	Notes
1.				

**PLACE AND ENVIRONMENT SCRUTINY COMMITTEE**

**30 April 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 64	1. Review of Changes to Planning Service	One year follow up to review impact of changes to planning service following LGA Peer review and subsequent changes to service provision.	Executive Director of Place and Economy, Executive Member for Growth and Regeneration	
	2. Section 106 Agreements	To report back the outcome of the Scrutiny Review Panel taking place between January and April 2024.	Executive Director of Place and Economy, Executive Member for Growth and Regeneration	First meeting of Scrutiny Panel has taken place, second one is scheduled for 29 2 2024
	3. <del>Sustainable Urban Extensions</del>	<del>To scrutinise SUEs arising from a concern that these are not moving forward quickly enough (e.g. Rushden, Tresham and Corby West). If these fail to happen in a timely manner it puts more pressure on our housing supply</del>	<del>Executive Director for Place and Economy, Executive member for Growth and Regeneration (Report Author Rob Harbour/Stacey Wylie)</del>	<del>Connected with above Scrutiny Panel.</del>



Pre-Scrutiny of Executive Reports

	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.	<del>Asset Acquisition Policy</del>	<del>To pre-scrutinise the proposed policy being considered by the Executive on 21/12/23</del>	Executive Director of Place and Economy, Executive Member for Highways, Travel and Assets (Report author: Jonathan Waterworth)	<del>JW advised that the report will not be ready no forward date given</del>
Page 65 2.	NNC Homelessness and Rough Sleeping Strategy 2023-2028	To pre-scrutinise the Strategy to be approved by the Executive on 14/03/24, arising from statutory consultation and subsequent amendments	Executive Director – Adults, Health Partnerships and Housing, Executive Member – Housing, Communities and Levelling Up  (Report author: Evonne Coleman-Thomas)	ECT has stated this should go to other committees, however terms of reference are clear it falls under Place. Will move to April whilst under discussion  Discussions about whether this should go to Scrutiny Committee.

**PLACE AND ENVIRONMENT SCRUTINY COMMITTEE**

**June 2024**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.				
2.				

Page 66

**Pre-Scrutiny of Executive Reports**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.				
2.				

**PLACE AND ENVIRONMENT SCRUTINY COMMITTEE**

**Topic Areas Beyond June 2014**

**Detailed Scrutiny Items**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
1.				
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**SCRUTINY REVIEW PANELS**

**Remainder of 2023**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 68	1. Asset Rationalisation	<ul style="list-style-type: none"> <li>To conclude the existing work being undertaken</li> </ul>	Executive Director for Place and Economy, Executive Member for Highways, Travel and Assets	
	2. Section 106 Agreements	<ul style="list-style-type: none"> <li>Determine whether S106 monies are being fully utilised</li> <li>Whether members have access to S106 information for their wards.</li> <li>Identify where S106 money was not effectively used.</li> <li>Review how effective the S106 policies have been in each area</li> <li>Understand where and why there have been slippages against the programme and</li> <li>Develop a consistent and</li> </ul>	Executive Director for Place and Economy, Executive Member for Growth and Regeneration	<p><b>The Review Panel and its terms of reference were agreed at the meeting of Place and Environment Scrutiny Committee on 31 October 2023.</b></p> <p><b>The Panel is in the process of being established and its first meeting will</b></p>

		<p>combined S106 methodology looking at new legislative requirements of the Council, i.e. biodiversity, carbon offsetting, building in green initiatives.</p> <ul style="list-style-type: none"> <li>To provide recommendations on procedures to ensure that S106 money is always put to good use in time, before entitlement lapses.</li> <li>To provide recommendations on recording of S106 spend that is transparent and accessible</li> </ul>		<p><b>take place on 4<sup>th</sup> January 2024.</b></p> <p><b>Second meeting scheduled for 29 February 2024</b></p>
Page 69	3. ICT Value for Money	<ul style="list-style-type: none"> <li>To conclude the existing work being undertaken</li> </ul>	Assistant Chief Executive, Executive Member for Finance and Transformation	
69	4. Annual Budget and Capital Programme (Regular Panel item)	<ul style="list-style-type: none"> <li>To scrutinise the proposed budget and capital programme for 2024/25</li> </ul> <p>NB. This will carry over to January 2024</p>	Executive Director of Finance, Executive Member for Finance and Transformation	<p><b>Phase 1 of this Panel concluded on 20 November 2023.</b></p> <p><b>Phase 2 will commence in December 2023 and conclude in February 2024.</b></p>

**SCRUTINY REVIEW PANELS**

**First half of 2024**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 70	1. Crime and Disorder/Knife Crime		Executive Director for Place and Economy, Executive Member for Adults, Health & Wellbeing	
	2. Annual Review of Outside Bodies (Regular Panel item)	To undertake a regular review of the appropriateness of Outside Bodies sat on by councillors, in accordance with the Outside Bodies Procedure Rules and Scrutiny Procedure Rules within the Constitution.	Head of Democratic Services	
	3.			
	4.			

**SCRUTINY REVIEW PANELS**

**Second half of 2024**

	<b>Suggested Topic</b>	<b>Reasons for Scrutiny</b>	<b>Officer, Chair and Executive Member</b>	<b>Notes</b>
Page 71 1.	Annual Budget and Capital Programme (Regular Panel item)	<ul style="list-style-type: none"> <li>To scrutinise the proposed budget and capital programme for 2025/26</li> </ul> NB. This will carry over to January 2025	Executive Director of Finance and Performance, Executive Member for Finance and Transformation	
2.				
3.				
4.				

**ITEMS SUGGESTED FOR SCRUTINY TO BE REFERRED TO EXECUTIVE ADVISORY PANELS FOR POSSIBLE CONSIDERATION**

**First half of 2024**

	<b>Suggested Topic</b>	<b>Reasons Requested for Scrutiny</b>	<b>Officer and Executive Member</b>	<b>Notes</b>
1.	Green Burials	To inform and develop a green burial policy.	Executive Director for Place and Economy, Executive Member for Growth and Regeneration	Suggestions for EAP consideration can be found arising from the minutes of the <a href="#">Scrutiny Commission held 4 April 2023</a> (minute 74 refers).
2.	Adoption of Roads		Executive Director for Place and Economy, Executive Member for Growth and Regeneration	



# **North Northamptonshire Council**

**1 MARCH 2024 TO 30 JUNE 2024**

**Published by: Democratic Services**

**Leader of North Northamptonshire Council: Councillor Jason Smithers**

## INTRODUCTION

This is the North Northamptonshire Council's Forward Plan. It is published pursuant to The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Its purpose is to provide the required 28 days notice of the Council's intention to take 'key decisions' and to hold meetings or parts of meetings in private. It gives advance notice of all the "key decisions" and "exempt decisions" which the Executive or another body or officer so authorised are likely to take over a four month period. The Plan is updated on a rolling monthly basis.

<b>The Members of the Executive are:</b>	
Councillor Jason Smithers	Leader of North Northamptonshire Council
Councillor Helen Howell	Deputy Leader of North Northamptonshire Council Sport, Leisure, Culture and Tourism
Councillor Gill Mercer	Adults, Health and Wellbeing
Councillor Scott Edwards	Children, Families, Education and Skills
Councillor Harriet Pentland	Climate and Green Environment
Councillor Lloyd Bunday	Finance and Transformation
Councillor David Brackenbury	Growth and Regeneration
Councillor Matt Binley	Highways, Travel and Assets
Councillor Mark Rowley	Housing, Communities and Levelling-Up
Councillor David Howes	Rural Communities and Localism

The concept of a "key decision" is intended to capture the most important or significant decisions. "Key decisions" will normally be made at meetings open to the press and public. The press and public will only be excluded from such meetings as and when the Council's Monitoring Officer considers that this is necessary in order to avoid the public disclosure of confidential or exempt information.

The authority has decided that a Key Decision is one which is likely:-

- (a) to result in the authority incurring expenditure of which is, or the making of savings which are, significant; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral wards in the area of the authority."

The Council has decided that significant expenditure or savings are those amounting to above £500,000.

In determining the meaning of "*significant*" for these purposes North Northamptonshire Council will also have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000.

At times it may be necessary for the North Northamptonshire Council to give consideration to items where the public may be excluded from the meeting. Members of the public are excluded from meetings whenever it is likely that, in the view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. This includes exclusion from access to any pertinent documents. Details of the exemption categories can be found in the 'Access to Information Procedure Rules' section in the Council's [Constitution](#). This plan provides advance notice of any items which may be held in private.

Paragraph 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 provides for members of the public to make representations to the Council on why an exempt item should be considered in public, rather than in private. Persons wishing to make such representations and/or obtain further details in respect of any issues referred to in the Plan should contact the undermentioned officer.

The Monitoring Officer may also include in the Forward Plan references to such other decisions, which are to be taken by the Council or any of its Committees or Sub-Committee or officers as they consider appropriate. These will be those decisions that are considered to be significant or sufficiently important and/or sensitive so that it is reasonable for a member of the public to expect it to be recorded and published.

All general questions or queries about the contents of this Forward Plan or about the arrangements for taking key decisions should be raised with David Pope, Democratic Services.

Please email: [democraticservices@northnorthants.gov.uk](mailto:democraticservices@northnorthants.gov.uk)

## March 2024

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Budget Forecast Update 2023-24 - Period 10  Page 76	To report any adjustments to the in-year budget	Executive	Yes	No		14 <sup>th</sup> March 2024	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Capital Programme Update 2023/24	To report any adjustments to the in-year programme	Executive	Yes	No		14 <sup>th</sup> March 2024	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Annual Inflationary Uplifts Contracted Adult Social Care Providers	To approve the annual uplifts	Executive	Yes	No		14 <sup>th</sup> March 2024	Executive Member - Adults, Health and Wellbeing  Executive

							Director - Adults, Health Partnerships and Housing (DASS)
Post 16 Policy for Home to school transport	Approval of policy document	Executive	Yes	No		14 <sup>th</sup> March 2024	Executive Member - Highways, Travel and Assets  Executive Director - Place and Economy
Adult Social Care (ASC) Strategic Framework	To approve the framework	Executive	Yes	No	No formal but informal within NNC and with appropriate partners.	14 <sup>th</sup> March 2024	Executive Member - Adults, Health and Wellbeing  Executive Director - Adults, Health Partnerships and Housing (DASS)
Children's Services Case Management System (CapitaOne) Contract Extension	To approve the contract extension	Executive	Yes	No		14 <sup>th</sup> March 2024	Executive Member - Children, Families, Education and Skills  Executive Director - Children's Services

Kitchen Food Waste Service Rollout	To approve commencement of the project for Kitchen Food Waste Service Rollout	Executive	Yes	No		14 <sup>th</sup> March 2024	Executive Member - Highways, Travel and Assets  Executive Director - Place and Economy
Sustainable Modes of Travel to School Strategy	To agree to adopt the Sustainable Modes of Travel to School Strategy	Executive	Yes	No		14 <sup>th</sup> March 2024	Executive Member - Children, Families, Education and Skills  Executive Director - Children's Services
Household Support Fund Impact and Mitigation Report	Decision on future funding allocations	Executive	Yes	No		14 <sup>th</sup> March 2024	Executive Member - Adults, Health and Wellbeing  Executive Director - Adults, Health Partnerships and Housing (DASS)
Appointment of Non-Executive Director to Northamptonshire Children's Trust	Approval of appointment of the nominated individual	Executive	Yes	No	Department for Education	14 <sup>th</sup> March 2024	Executive Member - Leader of the Council

							Director of Governance and HR
Update to North Northamptonshire Council Unacceptable Behaviour Policy	Revised NNC Unacceptable Customer Behaviour policy, to be adopted and to replace the version currently published	Executive	Yes	No	Internal policy consultation with staff, key stakeholders and trade unions undertaken and informed policy development	14 <sup>th</sup> March 2024	Executive Member - Finance and Transformation  Director of Governance and HR
North Northamptonshire Council Complaints Remedy Policy	Approval sought for Complaints Remedy Policy	Executive	Yes	No	Internal policy consultation with staff, key stakeholders and trade unions undertaken and informed policy development	14 <sup>th</sup> March 2024	Executive Member - Finance and Transformation  Assistant Chief Executive

## April 2024

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Budget Forecast 2023-24 - Period 11  Page 80	To report any adjustments to the in-year budget	Executive	Yes	No		18 <sup>th</sup> April 2024	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Capital Programme Update 2023-24	To report any adjustments to the in-year programme	Executive	Yes	No		18 <sup>th</sup> April 2024	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Council-Owned Company Governance Arrangements	To approve governance arrangements relating to Council-owned companies	Executive	Yes	No		18 <sup>th</sup> April 2024	Executive Member - Finance and Transformation  Executive



							Director - Finance & Performance
Carbon Management Plan Annual Report	To consider and note the annual report	Executive	Yes	No		18 <sup>th</sup> April 2024	Executive Member - Climate and Green Environment  Executive Director - Place and Economy
Kettering Leisure Village Business Case	To consider and approve the proposed Business Case regarding the future of KLV	Executive	Yes	No		18 <sup>th</sup> April 2024	Executive Member - Deputy Leader & Sports, Leisure, Culture and Tourism  Director of Public Health
Northamptonshire Serious Violence Duty Strategy 2023 to 2025	Endorse the Northamptonshire SVD Strategy 2023 and 2025	Executive	Yes	No	Consultation has taken place with the five specified authorities and other stakeholders in preparing the SVD Strategy.	18 <sup>th</sup> April 2024	Executive Member - Housing, Communities and Levelling Up  Director of Public Health
Knights Farm Overage Legal Agreement	To extend the Planning Longstop date of a new	Executive	Yes	Partially exempt; Para 3		18 <sup>th</sup> April 2024	Executive Member - Highways, Travel

	Deed of Variation by one year to April 2025						and Assets Executive Director - Place and Economy
Disposal of Land off Rothwell Road, South Desborough	To approve disposal of the land	Executive	Yes	Partially exempt; Para 3	Public notification carried out under s.123(2A) of the Local Government Act 1972	18 <sup>th</sup> April 2024	Executive Member - Highways, Travel and Assets Executive Director - Place and Economy

## May 2024

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Capital Programme Update 2023-24  Page 83	To report any adjustments to the in-year programme	Executive	Yes	No		16 <sup>th</sup> May 2024	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Capital Outturn Report 2023/24 - Period 12	To report on the Capital Budget on a quarterly basis	Executive	Yes	No		16 <sup>th</sup> May 2024	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Half Yearly Treasury Management Update	Updates the Council's treasury management and prudential indicators. Updates Council's	Executive	Yes	No		16 <sup>th</sup> May 2024	Executive Member - Finance and Transformation  Executive

	treasury management activities and performance for the second half of the financial year in accordance with the CIPFA's Code of Practice on Treasury Management.						Director - Finance & Performance
Asset Acquisition Policy  Page 84	To consider adopting an NNC policy.	Executive	Yes	No		16 <sup>th</sup> May 2024	Executive Member - Highways, Travel and Assets  Executive Director - Place and Economy

## June 2024

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Budget Forecast 2023-24 - Period 12  Page 85	To report any adjustments to the in-year budget	Executive	Yes	No		13 <sup>th</sup> June 2024	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Capital Programme Update 2023-24	To report any adjustments to the in-year programme	Executive	Yes	No		13 <sup>th</sup> June 2024	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
NNC Homelessness and Rough Sleeping Strategy 2023-2028	To seek the Executive's approval to adopt the proposed	Executive	Yes	No	Initial consultation event was held 21/9/22	13 <sup>th</sup> June 2024	Executive Member - Housing, Communities and

Homelessness and Rough Sleeping Strategy following statutory consultation and subsequent amendments

attended by approx. 120 stakeholders. Feedback from this event was utilised to develop the draft strategy. The draft document will undergo a 6-week formal statutory consultation and additional proactive consultation with service users is planned

Levelling Up  
Assistant Director Strategic Housing, Development and Property Services